

4-H Trip Award Application Checklist

Deadline for Recognition Award Application: **September 19, 2014**

_____ Cover Letter (*Typed & Signed*) Your cover letter should be in proper letter format and include the following information:

- *The 4-H club you belong to*
- *How long you have been a member*
- *How well you attend club meetings*
- *Offices you have held*
- *Project experiences, especially those related to leadership*
- *Other leadership experiences*
- *Reasons that you want to attend the trip you are applying for*
- *How you will share what you learn from your trip*

_____ Resume (*Typed*)

- *Objective (what trip you want to be awarded)*
- *Education (what grade you are in; GPA)*
- *4-H Experience*
 - Club
 - Top Projects
 - Community Service
 - Other Trips attended
- *School & Community Activities outside 4-H*
- *Reference*
 - Three references from people outside your immediate family. Ex: 4-H Club Leader

_____ Please understand that if you are selected for a 4-H award trip you are expected to:

- Be actively involved in your 4-H club
- Pay for 20% the registration cost – remember, if finances are a hardship, help is available! Contact the Extension Office, 715-349-2151, for confidential assistance. Payment plans may be made available by the 4-H Leader's Association.